

Cogent Psychiatric Services

Certification of the Psychiatric Services Contractual Agreement

Services That Are Provided

- New clients are generally seen for an initial evaluation session. This procedure allows the physician to determine whether she is the best psychiatrist for the patient and whether or not she can meet the patient's needs.
- The initial evaluation session ranges in duration from 60 - 90 minutes.
- The regular follow-up sessions are generally 45 minutes in duration.
- Certain therapy sessions may be 30 minutes in duration depending on the individual needs.
- The medication management sessions are usually 15 - 20 minutes in duration.

Services That Are NOT Provided

- Documentation Filings, such as Worker's Compensation and Disability paperwork, is a service that is NOT provided by this private practice.
- NO Documentation Filings of Any Type will be processed by this private practice.
- If such a type of service is required, the patient should seek out and determine another private practice that specializes in such services.

Attendance and Cancellation Policy

- Once a session appointment has been scheduled, the patient will be expected to attend that session and assume full responsibility for the payment.
- Please note that the patient will be charged for missed or cancelled sessions, unless the patient cancels the session at a minimum of 24 hours in advance of the scheduled session appointment.
- The patient will be charged for the **Full Standard Amount** for the session, which will be the standard session fee that is generally charged by the private practice. The standard session fee will usually be significantly higher than the fee approved by the patient's insurance carrier.
- It is important to note that the insurance companies do not provide reimbursement for missed or cancelled sessions.

Late Arrival Policy

- Late arrival to a scheduled session appointment will not alter the duration of the session.
- The session will conclude at the originally scheduled time.
- The session will be billed as a full session.

Payment Policy

- The patient is responsible for the payment of the "Patient Responsibility Amount" of each attended session appointment, such as the co-payment, co-insurance, deductible, etc., as determined by the patient's insurance carrier.
- The patient is responsible for the payment of the "Full Standard Amount" of each missed session appointment.
- The payment for the session will be accepted in terms of cash or check only.

Emergencies

- As a private practitioner, the physician is unable to provide emergency treatment services for the patient.
- If the patient has a crisis or any other type of medical emergency (any physical and/or mental health emergency), the patient should call 911 or go to the nearest hospital emergency room in order to receive immediate treatment.

HIPAA Privacy Policies and Protected Health Information (PHI): Acknowledgment, Consent, and Authorization

I, the patient certified on this document, acknowledge that I have read and understood the documentation regarding the HIPAA Privacy Policies, specifically labeled the following: "HIPAA Information Summary" and "Notice of Privacy Policies to Protect Your Personal Health Information". Furthermore, I do hereby consent to the HIPAA Privacy Policies and grant my authorization to apply the HIPAA Privacy Policies in order to effectuate the duly certified Psychiatric Services Contractual Agreement.

Patient's Name: _____ Date: _____

Patient's Signature: _____